



MURIETA EQUESTRIAN CENTER

# COVID-19 ACTION PLAN

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## **Guidance for Opening and Operating Horse Shows**

MEC is dedicated to the welfare and safety of its horses and competitors. We are providing the following guidelines as a resource to assist our Show Producers and participants in mitigating their exposure to COVID-19.

These guidelines have been developed in compliance with Federal, State and Local authorities, public health officials and under the guidance laid out by the USEF. We continue to work with the county health department with updates on the rapidly evolving situation and guidelines and are following all recommended CDC guidelines.

These guidelines are effective immediately and will continue to be revised and updated as additional information and requirements are communicated by State, Local & Federal Government and the USEF.

Thank you in advance for abiding by these guidelines while visiting our venue.

Our basic principles are:

- Wear a mask
- Wash your hands
- Keep your distance

### **GENERAL FACILITY GUIDELINES**

- MEC will enforce social distancing throughout competition facilities, with placement of six-foot markers in all key waiting areas (Show Office, Café, Store, Vendors).
- All seating and bleachers have been removed or restricted to prevent/limit people gathering or sitting.
- **No spectators or visitors permitted on facility grounds.**
- All VIP and social gatherings are prohibited during horse shows until social distancing guidelines and restrictions are removed.
- An “in” door and an “out” door entrance to café, show office & facility along with guest occupancy limits for each area are clearly posted and must be observed.
- Equine/human capacity for schooling & exercise areas will be posted adjacent to each area. Holding areas and participant access will be limited to maintain social distancing.





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## **PERSONAL PROTECTIVE EQUIPMENT**

- All employees, competitors, essential personnel and MEC business visitors on property will be required to wear a mask at all times while on site at the facility, with the exception of when actively riding.

## **VENUE ACCESS**

- Everyone entering the facility for horse shows are required to check in at the Exhibitor Gate for a health check, completion of contact tracing information, review of facility waiver and for their wristband.
- The general public, guests and non-essential personnel are prohibited from entering the venue.
- Remember if you are not feeling well or have any symptoms please remain at home.
- Anyone knowingly entering the facility sick may be banned from competing at MEC in the future.

## **SIGNAGE**

Signage will be clearly posted throughout the grounds displaying all protocols and rules in effect.

- Signage clearly posted at Exhibitor Gate stating that anyone who has a fever, symptoms or has been in contact with someone who has COVID-19 cannot enter and must be cleared by a Dr. prior to admittance.
- Signage detailing proper hand washing and hygiene procedures will be visible in all public areas, breakrooms and restrooms.
- Protocol advisories will be frequently communicated utilizing radios, emails, social media posts and daily PA announcements throughout event days addressing protocol requirements and updates.

## **COVID-19 COMMUNICATION PLAN**

Should an individual test positive for COVID-19 within 14 days of competing at MEC.

- Show producers, trainers and exhibitors are required to notify MEC management of a positive test result.
- Show Management to notify all competitors present of a positive case.
- MEC to notify local and state Health officials and follow required protocols provided at that time.
- MEC will notify any shows using facility following confirmed case.



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### **CLEANING / SANITIZING**

- Additional cleaning crews are in place and frequency of cleaning has been increased in high touch areas, such as restrooms, entry doors and main hand railings.
- All restroom outer doors will remain open whenever possible.
- Additional sanitizers and sanitizer stations have been added throughout the facility.
- Increased frequency of air filter replacement in all buildings

### **CARES & WHOAS RETAIL STORE PROTOCOLS**

- Signage prominently posted at entrance to the store reminding guests of maximum occupancy, social distancing protocol, health and hygiene reminder.
- Hand sanitizer at entrance door and point of sale counter.
- Retail associates and guests will be required to wear personal protective equipment.
- Doors to be left open to maximize fresh air flow and limit touch points.
- Maximum occupancy limit enforced to ensure social distancing guidelines can be followed.
- Visual guides used to direct the flow of traffic through the store to promote social distancing.
- Visual guides marked at point of sale counter at six-foot intervals to promote social distancing.
- Merchandise to be handled by retail associate whenever possible.
- Clothing, shoes, and boots that have been tried on will be held for 24-hours and steamed prior to returning to the sales floor.





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## **MURIETA CAFÉ PROTOCOLS**

- “In” door and an “out” door established.
- No food/drinks/condiments accessible to guests – all must be handed out in single use containers.
- Pepsi machine closed/restricted.
- Sanitize all touchpoints – counters, handrails, trays sanitized once per hour.
- POS terminals to be assigned to a single person where possible and sanitized between each use/shift if not.
- Restructure lines to outline six-foot interval points.
- Menus to be single use and disposable.
- Storage containers to be sanitized before and after each use
- Food prep stations to be sanitized hourly
- Kitchens to be deep cleaned and sanitized daily.
- Food & beverage items being prepared to be transferred to other employees using contactless methods (left on tables to transfer etc.)
- Grab & Go food and drinks removed.
- If allowing in café dining - Seating limited and spaced six feet apart.
- Dining tables, bar tops, stools, chairs to be sanitized between each use.



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## **RV RENTAL PROTOCOLS**

- A limited number of RV's are permitted on site and will be spaced to meet local requirements.
- Reservations MUST be made in advance through Facility Management.
- Cleaning schedule and protocols clearly displayed in rental trailer.

### **Guest Assurance Cleaning Plan: Exterior Door and blinds to be open for ventilation during cleaning.**

1. Cleaning to be performed using disposable gloves.
  2. Cleaning to be performed using soap and water or strong solution of Pine Sol and water for hard surfaces, and wood floor cleaner (sponge mop).
  3. After General cleaning is performed, a pump sprayer will be sprayed over all fabric area, counter tops appliances, doorknobs, light switches, handles, toilets, faucets, sinks. TV remotes, TV, sensitive electronics, etc.
- Disinfection and sanitizing utilizing EPA approved disinfectant or 75% NET denatured alcohol, with Hydrogen Peroxide.
  - The spray used will be left on fabric surfaces that are constantly part of the trailer.
  - Mattress covers are sanitized using 150 degree water, and line dried in the sun.
  - For hard surfaces, disinfectant will remain on surfaces for 5 minutes or just prior to vacating cleaning equipment, whichever is longest. Final Wipe down with paper towels.
  - All toilet and shower items are cleaned with household bleach suitable for disinfection, with a surface contact of 5 minutes or more. 1/2 cup bleach per gallon of water.
  - Removal of mattress covers and towels will roll straight into black garbage bags and isolated from new linen. Bags of linens will be opened with gloves for immediate entry to washing machines
  - Guest brings all bath towels and bedding and may bring their own kitchen kit. We will provide minimal cookware, and will wash anything we provide, whether or not it appears clean with soapy hot water. Most of these items (dishes and utensils will be replaced with paper plates, and plastic ware.
  - When taking reservations, a reminder text will be sent of items guest are to bring and prepare for, and in a manner that gives confidence that all safety measures have been met. Real dishware and full cookware will be reintroduced once approved to do so.
  - Trailer Rotation: Where practical, we will assign a trailer that was not used the prior week so as to maximize time vacated. Various opinions suggest seven-day span prior to re-entry of infected guest.
  - A welcome letter will be posted on arrival of guest, to include measures we took to safeguard our guests.



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## **SHOW PRODUCER / MANAGEMENT PROTOCOLS**

- Management to consider limiting entries and coordinate start times and show schedule to limit the number of people on the grounds at one time, and to better manage congregation of horses and people.
- Masks to be worn in show office by show staff.
- Show staff to undertake regular cleaning & sanitizing of show offices and common areas/equipment for show staff throughout event (including but not limited to breakrooms, restroom, show offices and golf carts).
- Limit the number of people in show office or adjust show office flow to utilize walk-up window.
- Clearly provide an “in” door and an “out” door for the show office or implementation of window check-in area.
- Encourage all adds, scratches, feed & bedding orders & billing/invoice to be completed online or by phone.
- Recommend creating appointment times for check out.
- Restrict the number of people accompanying horses to the ring to the rider/trainer/groom plus one or two additional guests. Always comply with posted social distance requirements.
- Review and communicate the maximum number of horses permitted in each competition area at one time and split classes if needed.
- Create a method of distributing awards, ribbons and prizes that reduces or eliminates hand to hand contact.
- Schooling equipment/jumps – require anyone handling equipment to wear gloves and provide sanitizing spray/wipes at each area. Advise that equipment must be wiped down between each use.
- Clearly communicate to exhibitors & trainers that access to stabling areas is restricted to grooms, trainers and essential personnel.
- Require that all barn groups are separated with no less than one open stall between each group. Stable areas with aisleways will not face each other, except when they are from one barn group.
- If an exhibitor, trainer, grooms or barn staff, show staff or other guest on facility grounds becomes sick MEC must be notified immediately and appropriate measures taken.

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- **New waivers and protocol guidelines to be completed and held on file in show office by all entering grounds.**
- **Shows required to show how they will comply with MEC Show Producer guidelines & best practices.**
- **Contract Tracing COVID-19 Cases. Show Management to establish strong guidelines for contract tracing and exhibitor/trainer information. Should an individual test positive for COVID-19 within 14 days of competing at MEC. Show Management to notify all competitors of a positive case and notify MEC immediately. MEC will notify local and state Health officials and follow required protocols provided at that time.**

#### **TRAINER/EXHIBITOR RESPONSIBILITY**

- Comply with facility and show management guidelines and protocols while on show grounds.
- Provide thermometers for staff and require daily monitoring.
- Regularly sanitize all equipment being handled including, but not limited to, stable doors, buckets, tack, grooming, feeding and stall cleaning materials after each use.
- Provide gloves and masks for staff and other personnel.
- Access to stabling areas restricted to grooms, trainers and essential personnel.
- All stabling areas, tack rooms and barn display/seating areas to comply with best practices and social distancing guidelines in effect at the competition.
- Strongly suggested to provide hand sanitizing stations in stabling areas.
- Use of gloves when using community wash racks and taps.
- Should an individual test positive for COVID-19 within 14 days of competing at MEC. Show management must be notified so that all appropriate organizations and individuals can be notified.

**Exhibitors and trainers must assume responsibility for themselves and their staff while on show grounds. If anyone violates MEC rules and guidelines they will be asked to leave the facility.**



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## **SERVICE PROVIDERS / VENDORS**

- All service providers entering facility are required to follow all precautions and guidelines in accordance with Federal, State, Local, Facility & CDC guidelines and regulations.
- Vendors on site for events (food and beverage, tack, clothing, etc.) are required to adhere to all requirements, always monitor numbers in their area and follow social distancing & sanitizing requirements.
- Vendors are required to follow all MEC COVID-19 Protocols and show protocols. If incoming shows have established protocols with stricter guidelines than are outlined in MECs COVID-19 Protocols, the stricter protocols are to be followed.
- Vendors are not permitted to bring customers onto the facility who are not competitors or essential personnel at the show.
- Outside visitors are not permitted at any point and will not be permitted entry to the facility.
- Completion of MEC waiver acknowledging absence of COVID-19